

Keviron Group Enterprises

Environmental Consulting and Services

INVOICE

DATE: January 15, 2022
INVOICE # 504

1115-3 Cedar Grove Road
 Waterloo, Ontario Canada
 N2J 3Z4
 (519) 240-1648

BILL TO: Grand River Environmental Network

Treasurer, Greg Michalenko
 c/o 53 Menno Street
 Waterloo, Ontario Canada
 N2L 2A6

| Date | Description | E-mails | Calls | Video | Non-Billable | Billable | Rate/Hr | AMOUNT |
|-----------------|--|---------|-------|-------|--------------|----------|---------|----------|
| January 1, 2022 | Follow-up with Ella, Jenn P, Cher, etc. on strategy, conflicts, background | 7 | | | | 2.75 | \$40.00 | \$110.00 |
| January 1, 2022 | Work on Draft Motion and Strategy with Kevin, Cheryl, etc. | 5 | 2 | | 1 | 2.5 | \$40.00 | \$100.00 |
| January 2, 2022 | Community Co-ordination and education calls on MCR issues | 9 | 7 | 3 | | 3.5 | \$40.00 | \$140.00 |
| January 2, 2022 | Follow-up e-mails, calls re: meeting planning and media outreach | | | | 0.5 | 2 | \$40.00 | \$80.00 |
| January 3, 2022 | Research/Review Staff Report and Council Package | 2 | | | 1 | 2 | \$40.00 | \$80.00 |
| January 3, 2022 | Draft Presentation for Council Meeting on Tuesday | 4 | 2 | | | 2.25 | \$40.00 | \$90.00 |
| January 3, 2022 | Calls/Planning with Community Groups on Presentations/Learning | 15 | 5 | | 1 | 4.5 | \$40.00 | \$180.00 |
| January 3, 2022 | Calls/Discussions with Community Leaders - Eby, Galloway, etc. | 10 | 4 | | | 3.5 | \$40.00 | \$140.00 |
| January 4, 2022 | Communications to Media, Community Groups, Presentors, etc. | 15 | 4 | | 1.5 | 2.75 | \$40.00 | \$110.00 |
| January 4, 2022 | 570News Radio preparations and appearance | 5 | 1 | | 1 | 1.5 | \$40.00 | \$60.00 |
| January 4, 2022 | Prepare Presentation for Wilmot Council Meeting | | | | | 2.5 | \$40.00 | \$100.00 |
| January 4, 2022 | Wilmot Township Council Special Meeting Presentations and Discussion | | | 2 | 1.5 | 4 | \$40.00 | \$160.00 |
| January 4, 2022 | Follow-up Calls to Ontario Federation of Agriculture, OPPI Planners, NF | 10 | 5 | | | 2.5 | \$40.00 | \$100.00 |
| January 5, 2022 | Follow-up MCR Wilmot Meeting - team congrats, next steps, OGA update | 12 | 2 | | | 3.5 | \$40.00 | \$140.00 |
| January 5, 2022 | Media e-mails and phone calls - Record, CTV, social media posts on W | 8 | 2 | | | 1.75 | \$40.00 | \$70.00 |
| January 5, 2022 | Meeting with Councillors re: Land Trust/Schneider's Lands | 4 | 1 | | | 1.5 | \$40.00 | \$60.00 |
| January 5, 2022 | Planning Meeting with Franz re: Interim Report | 5 | 1 | | 0.75 | 0.75 | \$40.00 | \$30.00 |
| January 5, 2022 | Send e-mails to GBF, GREN re: Interim Report | 2 | | | | 0.5 | \$40.00 | \$20.00 |
| January 5, 2022 | Draft Foundation Interim Report, Update Budget, etc. | | | | | 1.5 | \$40.00 | \$60.00 |
| January 6, 2022 | Follow-up with Media - CTV, 570News, Record, etc. | 7 | 2 | | | 1.5 | \$40.00 | \$60.00 |
| January 6, 2022 | Calls with Steph and Andy re: Social Media and Facebook Groups | 18 | 3 | | 0.5 | 2 | \$40.00 | \$80.00 |
| January 6, 2022 | Calls with community leaders re: next steps, plan response and strategy | 20 | 8 | | 1 | 3.25 | \$40.00 | \$130.00 |
| January 6, 2022 | Edit copy for Facebook, GREN website, plan SMGWR website changes | 4 | 3 | | | 2.75 | \$40.00 | \$110.00 |
| January 7, 2022 | Respond to CTV news, Blair/Stratford MZO Groups, Social Media leaders | 13 | 4 | | | 2.5 | \$40.00 | \$100.00 |

| Date | Description | E-mails | Calls | Video | Non-Billable | Billable | Rate/Hr | AMOUNT |
|------------------|--|---------|-------|-------|--------------|----------|---------|----------|
| January 7, 2022 | Update GREN Website - upload new photos, change layout, e-mail Sco | 3 | | | | 2.75 | \$40.00 | \$110.00 |
| January 7, 2022 | Draft Interim Report to Greenbelt Foundation, follow-up Franz, update ti | 5 | 1 | | | 1.75 | \$40.00 | \$70.00 |
| January 7, 2022 | Respond to community e-mails, inquiries, social media posts, governme | 11 | 3 | | | 2 | \$40.00 | \$80.00 |
| January 8, 2022 | Follow-up meeting with Regional CAO on growth, intensification, protec | 3 | 4 | | 0.75 | 1.75 | \$40.00 | \$70.00 |
| January 8, 2022 | Call with Regional Chair on ROP, intensification, land needs assessme | 5 | 1 | | | 2 | \$40.00 | \$80.00 |
| January 8, 2022 | Calls with Sean Campbell, emails to Steph, Cheryl, Rory, Andy, and Ke | 11 | 3 | | | 3.5 | \$40.00 | \$140.00 |
| January 8, 2022 | Work with Susan K on updates to GREN Website, photography, etc. | 9 | 2 | | | 1 | \$40.00 | \$40.00 |
| January 9, 2022 | Follow-up Core Team - Update, Facebook Posts, Prezi Video, Twitter | 10 | 2 | | 0.75 | 3.25 | \$40.00 | \$130.00 |
| January 9, 2022 | Follow-up with HTLWR and send e-mail to Regional CAO Bruce Lauckr | 8 | 1 | | | 2.75 | \$40.00 | \$110.00 |
| January 9, 2022 | Work with Mike Boos on SGWR Website information and e-mail blast | 9 | 3 | | | 3.25 | \$40.00 | \$130.00 |
| January 10, 2022 | Review and follow-up K Eby report, update to CAO, GREN website upd | 12 | | | | 2.25 | \$40.00 | \$90.00 |
| January 10, 2022 | Draft Interim Report to Greenbelt Foundation, follow-up Franz, update ti | 3 | | | | 2.5 | \$40.00 | \$100.00 |
| January 10, 2022 | Organize meetings with MPPs and MPP candidates on environmental e | 7 | | | | 0.75 | \$40.00 | \$30.00 |
| January 10, 2022 | Follow-up Township Clerk on deadlines, GREN Executive - Report, Reg | 11 | 3 | | 0.75 | 4 | \$40.00 | \$160.00 |
| January 10, 2022 | Meeting with Regional Chair on MCR and Wilmot Township - Council R | 4 | 1 | | | 1 | \$40.00 | \$40.00 |
| January 11, 2022 | Greenbelt West Alliance Meeting - Zoom - update on GB expansion and | | | | 0.5 | 1 | \$40.00 | \$40.00 |
| January 11, 2022 | Preparations and E-mail for Wednesday Team Meeting, follow-up Steph | 8 | | | | 1.75 | \$40.00 | \$70.00 |
| January 11, 2022 | Draft Press Release for 4 groups - WW, GREN, Stratford and Blair group | 8 | | | | 2 | \$40.00 | \$80.00 |
| January 11, 2022 | Follow-up Kevin Eby, Steph, Dorothy, Tom, Mike, Mike, Sean, Tom, Kare | 15 | 2 | | 0.25 | 2.75 | \$40.00 | \$110.00 |
| January 12, 2022 | Draft Blog post for Rachel at ED on MZO situation and call for action | 3 | | | | 1.5 | \$40.00 | \$60.00 |
| January 12, 2022 | Update Press Release from joint SW Ontario communities group - Mike | 5 | | | | 1.25 | \$40.00 | \$50.00 |
| January 12, 2022 | Plan Team Meeting and send agenda for Zoom call | 2 | | | | 1.25 | \$40.00 | \$50.00 |
| January 12, 2022 | Wilmot Team Meeting of Community Group Leaders on Zoom - intros, p | 5 | | 1 | | 1.5 | \$40.00 | \$60.00 |
| January 12, 2022 | Follow-up with Mike, Kevin Eby - 7 - emails, Ecoboosters, 50x30WR, Sn | 15 | 1 | 2 | 1 | 2.75 | \$40.00 | \$110.00 |
| January 12, 2022 | Meetings with University of Waterloo Planning School, WIISR, WIKR, an | 4 | 1 | 3 | | 3.5 | \$40.00 | \$140.00 |
| January 13, 2022 | Follow-up Team Meeting - notes, minutes, etc. GBF Report questions | 3 | | | | 2.25 | \$40.00 | \$90.00 |
| January 13, 2022 | OGA Steering Committee Meeting - MCRs, All Member event, upcoming | 3 | | 1 | | 1 | \$40.00 | \$40.00 |
| January 13, 2022 | Follow-up with Mike on press release and newspaper articles already | 3 | | | 0.5 | 2 | \$40.00 | \$80.00 |
| January 13, 2022 | Calls to Bizhan and Franz re: Interim report requirements and issues | 8 | 3 | | | 2.75 | \$40.00 | \$110.00 |
| January 13, 2022 | Meeting with MPP Candidates to discuss Greenbelt expansion and MC | 8 | 2 | | | 1.5 | \$40.00 | \$60.00 |
| January 13, 2022 | Presentation to Kitchener Development Group, Q&A Session on ROP | 5 | 1 | 1 | | 1.75 | \$40.00 | \$70.00 |
| January 14, 2022 | Follow-up with Franz, Bizhan regarding billing issues and interim report | 9 | 3 | | 0.75 | 2.25 | \$40.00 | \$90.00 |
| January 14, 2022 | Calls with Angie, Kevin Eby and Steve B regarding zoning, strategy | 11 | 4 | | | 3.5 | \$40.00 | \$140.00 |
| January 14, 2022 | Call with Tom regarding Zoning, Staff Report and upcoming meetings | 3 | 1 | | 0.5 | 1.5 | \$40.00 | \$60.00 |
| January 15, 2022 | Follow-up Councillors re: local media, Regional Chair and Kevin Eby re | 7 | 1 | | | 2 | \$40.00 | \$80.00 |
| | | | | | | | | |
| | Monthly Time Total (Non-Billable and Billable) | | | | 15.5 | 132 | | |

| Date | Description | E-mails | Calls | Video | Non-Billable | Billable | Rate/Hr | AMOUNT |
|-------------------------|-------------|---------|-------|-------|--------------|----------|---|-------------|
| HST # 86297 1272 RT0001 | | | | | | | SUBTOTAL | \$ 5,280.00 |
| | | | | | | | Less 50% Discount of All Time (Give Half Back) | \$ 2,640.00 |
| | | | | | | | SUBTOTAL | \$ 2,640.00 |
| | | | | | | | HST TAX RATE | 13.00% |
| | | | | | | | SALES TAX | 343.20 |
| | | | | | | | OTHER | - |
| | | | | | | | TOTAL | \$ 2,983.20 |

Make all checks payable to Kevin Thomason, Keviron Enterprises. If you have any questions concerning this invoice contact us at kevinthomason@mac.com.

THANK YOU!